

XBRL Excel Utility	
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4.	Import XBRL file
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6.	Fill up the data in excel utility

1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
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5	Meeting of Committees	Annexure I - Meeting of Committees
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4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser"
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

For Elegant Floriculture & Agrotech (I) Ltd.


Director/Auth. Signatory

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General information about company

Scrip code	526473
NSE Symbol	
MSEI Symbol	
ISIN	INE152E01013
Name of the entity	ELEGANT FLORICULTURE & AGROTECH (INDIA) LIMITED
Date of start of financial year	01-04-2019
Date of end of financial year	31-03-2020
Reporting Quarter	Half Yearly
Date of Report	30-09-2019
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

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For Elegant Floriculture & Agrotech (I) Ltd.


Director/Auth. Signatory

Annexure 1 to be submitted by listed entity on quarterly basis
1. Composition of Board of Directors

Sl. No.	Name of the Director	Age	Gender	Category of Director	Whether the listed entity has a Single Director		Date of Birth	Total Term of Appointment	Term of Appointment	Term of Resignation	Term of Re-election	No. of Directorships held by the Director in other listed entities (including the listed entity) (as on the date of filing of the report)	No. of Directorships held by the Director in unlisted entities (including the listed entity) (as on the date of filing of the report)	No. of Directorships held by the Director in other listed entities (including the listed entity) (as on the date of filing of the report)	No. of Directorships held by the Director in unlisted entities (including the listed entity) (as on the date of filing of the report)	No. of Directorships held by the Director in other listed entities (including the listed entity) (as on the date of filing of the report)	No. of Directorships held by the Director in unlisted entities (including the listed entity) (as on the date of filing of the report)	No. of Directorships held by the Director in other listed entities (including the listed entity) (as on the date of filing of the report)	No. of Directorships held by the Director in unlisted entities (including the listed entity) (as on the date of filing of the report)
					Yes	No													
1	Mr. SURESH K. SURESH	68	Male	Executive Director	Yes	No	20/01/1957	01/12/1984	01/12/1984	01/06/2023	0	0	0	0	0	0	0	0	0
2	Mr. SURESH K. SURESH	68	Male	Executive Director	Yes	No	20/01/1957	01/12/1984	01/12/1984	01/06/2023	0	0	0	0	0	0	0	0	0
3	Mr. SURESH K. SURESH	68	Male	Executive Director	Yes	No	20/01/1957	01/12/1984	01/12/1984	01/06/2023	0	0	0	0	0	0	0	0	0
4	Mr. SURESH K. SURESH	68	Male	Executive Director	Yes	No	20/01/1957	01/12/1984	01/12/1984	01/06/2023	0	0	0	0	0	0	0	0	0
5	Mr. SURESH K. SURESH	68	Male	Executive Director	Yes	No	20/01/1957	01/12/1984	01/12/1984	01/06/2023	0	0	0	0	0	0	0	0	0

For Elegant Floriculture & Agrotech (I) Ltd.

Director/Audit Signatory

Annexure 3
K. Composition of Committees

Disclosure of status on composition of committees explanatory

When there are more than three executive members of Category 1 of directors shall be provided separately

When there are more than three independent directors shall be provided separately

When there are more than three non-executive independent directors shall be provided separately

When there are more than three non-executive independent directors shall be provided separately

Audit Committee Details

Whether the Audit Committee has a Regular Chairperson							
Sl.	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	0114499	SURINDRA SHRIRAM GUPTA	Non Executive - Independent Director	Chairperson	11-02-2017		
2	0042530	SUDHAM AGRAWAL	Non Executive - Independent Director	Member	11-02-2017		
3	0011704	RAJNISH KUMAR SHARMA	Executive Director	Member	11-02-2017		
4							
5							
6							
7							
8							
9							
10							

Remuneration and Nomination Committee Details

Whether the Remuneration and Nomination Committee has a Regular Chairperson

Sl.	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	0114499	SURINDRA SHRIRAM GUPTA	Non Executive - Independent Director	Chairperson	11-04-2016		
2	0042530	SUDHAM AGRAWAL	Non Executive - Independent Director	Member	20-04-2016		
3	0011704	RAJNISH KUMAR SHARMA	Non Executive - Non Independent Director	Member	20-04-2016		
4							
5							
6							
7							
8							
9							
10							

Stakeholders Relationship Committee Details

Whether the Stakeholders Relationship Committee has a Regular Chairperson

Sl.	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	0114499	SURINDRA SHRIRAM GUPTA	Non Executive - Independent Director	Chairperson	11-04-2016		
2	0042530	SUDHAM AGRAWAL	Non Executive - Independent Director	Member	20-04-2016		
3	0011704	RAJNISH KUMAR SHARMA	Non Executive - Non Independent Director	Member	20-04-2016		
4							
5							
6							
7							
8							
9							
10							

Risk Management Committee Details

Whether the Risk Management Committee has a Regular Chairperson

Sl.	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Corporate Social Responsibility Committee Details

Whether the Corporate Social Responsibility Committee has a Regular Chairperson

Sl.	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Other Committees

Sl.	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

For Elegant Floriculture & Agritech (I) Ltd.

[Signature]
Director/Auth. Signatory

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Annexure 1

III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory

Add Notes

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
1	17-05-2019			Yes	5	2
2	30-05-2019	12		Yes	5	2
3	07-08-2019	68		Yes	5	2
4	03-09-2019	26		Yes	5	2

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For Elogant Floriculture & Agrotech (I) Ltd.

[Signature]
Director/Auth. Secretary

Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
1	Audit Committee	17-05-2019				Yes	3	2
2	Nomination and Remuneration Committee	17-05-2019				Yes	3	2
3	Stakeholders Relationship Committee	30-05-2019	12			Yes	3	2
4	Audit Committee	07-08-2019	68			Yes	3	2
5	Nomination and Remuneration Committee	07-08-2019				Yes	3	2
6	Stakeholders Relationship Committee	07-08-2019				Yes	3	2

* to be filled in only for the current quarter meetings

For Elegant Floriculture & Agrotech (I) Ltd.


Director/Auth. Signatory

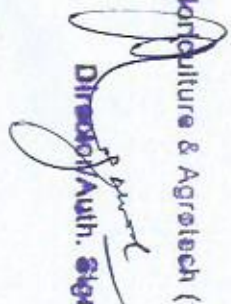
Annexure 1

V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	NA	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	
Disclosure of notes on related party transactions			
Disclosure of notes of material transaction with related party			
			Add Notes
			Add Notes

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For Elegant Floriculture & Agrotech (I) Ltd.


Director/Auth. Secretary

VI. Affirmations		
Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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For Blegam Floriculture & Agrotech (I) Ltd.

Director/Auth. Signatory

Annexure 1		
Sr	Subject	Compliance status
1	Name of signatory	Aditi Jain
2	Designation	Company Secretary and Compliance Officer

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Annexure III

III. Affirmations				
Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
2	Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
3	Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
4	Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
5	Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	
Any other information to be provided				
Add Notes				

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Annexure III

1	Name of signatory	Aditi Jain
2	Designation	Company Secretary and Compliance Officer

Ray Elegant Floriculture & Agrotech (I) Ltd.

Aditi Jain
Director/Auth. Signatory

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Signatory Details	
Name of signatory	Aditi Jain
Designation of person	Company Secretary and Compliance Officer
Place	Mumbai
Date	14-10-2019

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For Elegant Floriculture & Agrotech (I) Ltd.



Director/Auth. Signatory